

PORTSMOUTH YACHT CLUB
MINUTES OF BOARD OF DIRECTORS' MEETING
THURSDAY, MARCH 13, 2008
AT PORTSMOUTH PUBLIC LIBRARY
Approved at Board of Directors' Meeting of April 3, 2008

PRESENT: Comm. Adams, V/C Wajda, R/C Dionne, Capts. Cunningham, Gingras, Graper, Gray, Kennedy, Leto, Pappas, P/C Williams, Treasurer Rushforth and Secretary Roberts

NOT PRESENT: Capt. Michael

Secretary Roberts having advised that a quorum was present, Comm. Adams called the meeting to order at 7:00 pm.

MINUTES OF MEETING OF FEBRUARY 21, 2008, Secy. Ken Roberts

After discussion, it was MSP to accept the minutes of February 21, 2008, and to post them on the website.

TREASURER'S REPORT, AS OF FEBRUARY 29, 2008, Treas. Bill Rushforth

Balance Sheet

Total cash \$247,446.

Mortgage principal balance, \$72,738.

No accounts payable

Accounts receivable \$1437, *Lady Lucy* Fuel – The owner's last known address is on record

Revenue & Expense Statement

Member dues received = 233

1 Elevated to Life Membership

16 dropped for resignation or non-payment

233 + 17 = 250

Of the 16 dropped, 10 are by letter of resignation and therefore are resigning in good standing, and 6 are for non-payment and therefore are not in good standing.

Ken Roberts will provide 17 welcoming letters to Tony to send with his invoices.

I will reconcile the locker, slip, and dinghy categories and provide a list of vacancies to Art.

The Maine mooring fees were paid by Capt. Carson, but are not reflected on the financials. I'm still waiting for the back-up documentation.

The payroll service for the upcoming season is in place with no significant increase. Due to the frequency of lost payroll checks over the past 3 years, we will be converting to a direct deposit system for our employees.

I completed the 2007 year end work and the books were given to Tim Driscoll who has graciously volunteered to do the federal and state tax returns again. Kudos to Tim.

In subsequent discussion, Capt. Pappas agreed to check several contacts in an attempt to locate the owner of *Lady Lucy*. If the owner is located, Capt. Graper volunteered to initiate legal action if appropriate.

After further discussion, it was MSP to accept the Treasurer's Report, subject to audit. The full financial Statements as of February 29, 2008, are included in these minutes by reference.

REAR COMMODORE'S REPORT, R/C Art Dionne

1. I am pleased to report that all necessary repairs to the Whaleback Room and the roof are now complete. I have sent copies of repair invoices to Joe Cunningham to assist him in making a claim with our insurance carrier for payment of the value of depreciation. I spent an extra \$130 to have two left-over pieces of the new carpet bound so that they may be used in high-traffic areas in the room.

2. Tomorrow I will send out letters to 65 members on the Slip Waiting List advising them that 3 slips are available for the 2008 season. I also informed them that an additional slip may become available on June 1. I have requested that anyone desiring to acquire one of the available slips advise me of that fact no later than April 14. With these letters I will include a copy of the present slip waiting list, so that everyone on the list is informed of their position on the list as of that time. Also, this list will be posted in the Clubhouse.

3. Custom Floats has advised us that they have started work on our new docks. Henry Marcuri and I will be visiting Custom Floats in the next few days.

4. I have sent employment letters to 8 employees that were with us last year, including Sally McClellan. I am also pleased to advise the BOD that Sean Morton will be returning for the 2008 season.

5. At this time of the year, I will turn my attention to lining up our various vendors for the 2008 season.

After discussion, it was MSP to accept the Rear Commodore's Report.

VICE COMMODORE'S REPORT, V/C Dave Wajda

The Schedule of Events Booklet is completed and will be sent out on Monday – after they are labeled and brought to the post office.

There was a meeting for the opening dinner-dance – “Spring is Blooming” – the menu has been decided as well as the table linen. Decorations are still in the works – more to follow. Keep May 17th open!!

Contracts – Stan has sent a contract to sign and return. The contract from Baby Grand for Opening Dance and Christmas Party was received. Will be signed and returned – no deposit required.

We have over 80 people signed up for the March 29th Dinner. Only item left to check is for the size of the screen and possible podium/speaker rental.

Information for the April Bulletin has to be in by March 20th – very important that the April info goes out early.

After discussion, it was MSP to accept the Vice Commodore's Report.

COMMODORE'S REPORT, Comm. Jackie Adams

Both the R/C and the V/C have been keeping me updated about progress being made toward the on-time Club opening. We are on track and will be ready to welcome the season as soon as it chooses to arrive.

My newsletter this month will focus, in an even more direct way, on urging club members to become involved. We are seeing, especially in the past few years, that too few are being relied upon to do too much. In addition, there are a number of members who joined in the past two years and have resigned this year. I would like to send out a survey to those members to see if there are things we could do better or differently that could keep new members active. I will be talking to the New Members Orientation Committee and the Ladies Committee, both of whom hopefully will be able to offer suggestions about how to address both of these issues.

COMMODORE'S REPORT, cont.

The Membership Committee, P/C George Kinser, Capt. Roy Alonzo, Capt. Bill MacHardy and I met on Feb. 22 to interview Don Stevens and his sponsor Capt. Henry Marcuri (P/C George Kinser also sponsored Don) and Lisa Stern and her sponsor, Capt. George Sigalos.

The committee voted unanimously to recommend both Don and Lisa to the Board for admission to the PYC Wait List.

Jack Howarth & Denise Moretti and Kennard Goldsmith were unable to attend this meeting; another will be scheduled when the Club opens.

As requested by the Board, the Membership Committee had an extensive discussion about applicants who with their sponsors do not fulfill the requirement of attending at least two Wed night dinners, or a major function. It is recommended that there be two waiting lists, one active and one pending. Those applicants who have attended the required events and who have been interviewed and approved by the Membership Committee will be on the active list and will be eligible for membership, in date order, when an opening occurs. All others will be held on a pending list until they meet all the requirements.

The Constitution and By-Laws committee will be asked to review the date order requirement. Thanks to all who attended that meeting in such bad weather conditions.

Think summer!

There followed an extensive discussion as to how new applications should be handled – specifically applications which are received without verification from the sponsors that the applicants have met the pre-submittal attendance requirements. Among the considerations was a proposed change in the wording of Constitution Article XI, Section 5, so that the pre-submittal requirement would change from “before an application for membership may be submitted,” to “before an application may be accepted”. It was agreed that the matter should be referred to the Constitution and By-Laws Committee for consideration. Another suggestion was to revise the Application Form to add provision for the sponsors to state that the applicant has attended the required events, as a prerequisite to submitting the application.

In the meantime, it was agreed that for now we should adhere strictly to the Constitution as written. In the case of an application just received, Secy. Roberts was instructed to contact the sponsors and the applicant to ask for verification that the attendance requirements have been met, and if not, to advise them that the application cannot be accepted until the attendance requirements are met.

After further discussion, it was MSP to accept the Commodore's Report.

OLD BUSINESS

1. Wait List Secy. Roberts was instructed to revise our present Wait List into two lists -- one, “Wait List Active”, will list those applicants who have met all requirements and have been recommended for the Wait List Active by the Membership Committee; the other, “Wait List Pending”, will list applications received but which are on hold, either because they have not shown evidence of meeting the attendance requirements, or have not met with the Membership Committee, or both.

2. Change in Constitution, Article XI, Section 5 It was agreed that we shall refer to the Constitution and By-Laws Committee the possible wording change discussed above.

NEW BUSINESS

1. Boat/US Renewal It was agreed that we would renew our contract with Boat/US, which provides half-price memberships to our members. V/C Wajda will put the reference number in a Bulletin, and post the certificate when the club opens.

2. Parking Enforcement Capt. Leto presented a draft document he had developed, "Parking Lot Enforcement Plan". In summary, this plan provides for changes in our Clubhouse Rules, the addition of signs which clearly state the rules, a "ticketing" provision, with authority given to certain of the staff and officers to write "tickets" and a provision for towing cars that are improperly parked. After an extensive discussion of the pros and cons of such a procedure, it was MSP to table the matter until the next meeting, to give BOD members time to review the document, and to submit any suggested changes to Capt. Leto before the April 3 meeting.

3. Piscataqua Sailing Association (PSA) Capt. Cunningham read two letters from Kevin McCoolle, PSA Commodore. The first, Dec. 6, 2007, thanked PYC for the use of its club after three races in 2007. "---several members commenting that the best after-race socials are always at PYC". The second letter, February 17, 2008, thanked us again, and asked if they might schedule three after-race socials in 2008 as follows: June 24th, July 29th, and August 26th. Capt. Cunningham advised that there were no problems experienced here with the three socials in 2007, and that their deposit was still in place. He recommended we accept this proposal. After discussion, it was MSP that PYC accept the proposed PSA social schedule at PYC. Capt. Cunningham agreed to inform PSA of this action.

4. Upcoming Activities Capt. Pappas advised that the Propeller Club Maritime Day Lobster Bake at the Coast Guard Station will be on Friday May 16, 2008, and this will not involve PYC directly. Also, he advised that there is expected to be a Tall Ship in town 15-17 August, and we might wish to participate in some way.

There being no further business to cover at this time, it was MSP to adjourn. Comm. Adams reminded us that future BOD meetings will be on the FIRST THURSDAY OF THE MONTH, which means our next meeting will be April 3, 2008. It was agreed that the Clubhouse might be too cold for the next meeting, so we will again meet at the Portsmouth Public Library.

Commodore Adams adjourned the meeting at approx. 8:30pm.

Respectfully submitted,

Kenneth P. Roberts, Secretary

NEXT BOD MEETING THURSDAY APRIL 3, 2008 AT PORTSMOUTH LIBRARY

