

PORTSMOUTH YACHT CLUB
MINUTES OF BOARD OF DIRECTORS' MEETING
THURSDAY, JULY 10, 2008
AT PORTSMOUTH YACHT CLUB
Approved at Board of Directors' Meeting of August 14, 2008

PRESENT: Comm. Adams, V/C Wajda, Capts. Cunningham, Gingras, Graper, Gray, Leto, Michael, Pappas,
Treas. Rushforth

NOT PRESENT: R/C Dionne, Capts. Kennedy, P/C Williams, Secy. Roberts

There being a quorum present, Comm. Adams called the meeting to order at 7:00 pm

MINUTES OF REGULAR MEETING OF JUNE 19, 2008 AND THE SPECIAL MEETING OF JUNE 28, 2008

After discussion, it was MSP to accept the minutes of both meetings, and to post them in the locked bulletin board and on the website.

TREASURER'S REPORT, Treas. Bill Rushforth

Balance Sheet

Cash position \$212,000. Just \$2,000. less than last year at this time

Fixed assets, pier & dock increased by \$18,500.

Mortgage principal balance \$68,081.

Accounts payable is current

Accounts receivable is current

Revenue & Expense Statement

Membership is fully paid

8 Lockers still not paid for – second bills to be sent out – if not paid promptly, long-standing non-pays will be re-assigned.

Slip rentals fully paid except for the newly available mooring off the club.

Dinghy space, 28 of the available 35 have been paid.

Functions are in the black

Surprisingly, fuel sales by dollar value have picked up, and are ahead of last year's pace.

We are already at 65% of budget for postal expense

Net income through June is about \$120K, just about on target

After discussion, it was MSP to accept the Treasurer's Report, subject to audit. The complete Treasurer's Report as of June 30, 2008 is included in these minutes by reference.

REAR COMMODORE'S REPORT, read for R/C Dionne by V/C Wajda

Activity at the Club appears to be picking up. As you all know, the weather and the price of fuel has slowed everyone down.

I am moving forward with our plan to re-configure the parking lot and fix the river wall by the shed. In this respect, on July 1, I met with the New Castle Conservation Commission and gave them an update. When I mentioned that I would be in contact with a marine engineer named Duncan Mellor they indicated that they knew his work.

I have been in contact with Mr. Mellor and he has agreed to come to PYC to review our new plans and modify his estimate of probable costs to implement the plans. I intend to invite P/C Ken Jones to the meeting with Mr. Mellor.

REAR COMMODORE'S REPORT, cont.

The House & Docks Committee is presently in the process of figuring out how best to install our new power pedestals on our docks. At this time, it appears that both of the new power pedestals will be installed on the new down-river docks. Capts. Marcuri and Almgren are heading up this project.

As I am sure the Board knows, we had a problem when a transient vessel (sailboat) berthed at Slip N grounded during a low tide. It is believed that the vessel did not sustain any damage and the matter appears to be closed. In my absence I have asked V/C Wajda to give you an update in this matter.

Report by V/C Wajda – A written report on the grounding will be forthcoming later for the Board, because of possible legal implications. As to the wall repairs, the meeting with Mr. Mellor went very well. He indicated that the actual cost of the revised work will be less, but that his, (Mr. Mellor's) cost is based on the effort and expenses required for the various permits, and therefore may not change much.

After further discussion it was MSP to accept the Rear Commodore's Report.

VICE COMMODORE'S REPORT, V/C Dave Wajda

The events at the Club have been coming "fast and furious" and have been enjoyed by all. The Propeller Club's Lobster Bake was a sell-out as usual – the meal was excellent and the weather cooperated and cleared up for a wonderful evening. The July 4th breakfast crew ended up serving over 120 plates of delicious scrambled eggs, ham, sausage, French toast and English muffins – a job well done, and again, the weather cleared for the occasion.

Other events are in the works and fast approaching: the Kinser's Special Pulled Pork Dinner on the 16th of July, the Alonso's Famous BBQ Chicken Dinner on the 2nd of August, Pappas's Greek Night Special on the 13th of August, and the Past Commodore's Cocktail Party, the 17th of August.

I want to thank all the members of the breakfast and dinner crews for their time and effort. A lot of time and energy goes into preparation and serving those wonderful meals, not forgetting the clean-up effort they do as well. We are fortunate to have a great group of volunteers who provide their time to the Club.

I would like to remind all members of the Club regarding the use of the facilities and private rentals. How many is enough? If you have a dozen or so guests with a few members present, that would be an appropriate mixture for an evening. If you have over 20, you should consider a private rental evening. Please check with the V/C if there is a question, or if you are uncertain about this. The Club is there for all to enjoy and use the kitchen facilities, so let's be considerate when we plan a party or get-together.

After discussion, it was MSP that when asked about a planned gathering of 20 or more persons other than a Club rental, the Steward shall refer the question to the Vice Commodore for resolution.

There was a discussion as to whether a recent situation in which a special party during regular Club hours, with about 40 in attendance and an outside caterer, should be billed as a Club Rental. It was MSP to waive the billing in this particular case.

After further discussion, it was MSP to accept the Vice Commodore's Report.

COMMODORE'S REPORT, Comm. Jackie Adams

Capital Improvement Committee: P/C Ed Wright s resigning from the Committee and per his suggestion and with R/C Art Dionne in agreement after discussing with P/C Ken Jones, I am appointing Capt. Chris Clement to the Committee.

P/C Wright reports that Capt. Clement holds a degree in Mechanical Engineering and is the highly respected Director of the Pease Development Authority's Engineering & Facilities Dept. He is well versed

COMMODORE'S REPORT, cont.

in the increasingly stringent environmental regulatory & mitigation issues frequently requiring the timely approval, input and cooperation of various State and Federal agencies. Having the first-hand expertise of Capt. Clement available to the BOD and membership during the capital budgeting/planning/forecasting process would be particularly valuable

Membership Committee: Both new-member applicants, Mark and Cathleen Johnson and Philip and Meg Cavanaugh, have met the criteria of attending PYC events. Their names will be published in the August Newsletter and after 30 days they will be forwarded to the Membership Committee for interviews.

I am also in the process of setting up Membership Committee interviews on July 23 with the 5 applicants who have already met the criteria.

Last month we lost two of our long-time members. The Rev. Arthur W. Wingo, our Club Chaplain and wonderful humorist, who spent many a day serving as one of PYC's race "timers". He was also the senior member of the "original" PYC ski-team that met at Gunstock during the 1990's, with Art usually taking the "senior honors" every week. A good man and friend to all, he will be very much missed.

We were also saddened to say goodbye to Capt. & Professor Eugene Allmendinger, who put forth a tireless effort leading to the return of the submarine *Albacore* to her original home here in Portsmouth and the establishment of the Albacore Museum and Park.

Jinny Burgess has sent donations on behalf of Club members to their designated charities.

After discussion, it was MSP to accept the Commodore's Report.

OLD BUSINESS

1. Member Discipline: Capt. Pappas discussed a recent situation of extreme rudeness of a member toward one or more of our staff. He requested that the Membership Committee inform applicants, during their interview, of our behavior codes, and also remind the sponsors that they are responsible for the new-members' behavior during their two-year probationary period.

There was a general discussion as to the procedures which should be followed when a member behaves in a manner contrary to the best interests of the Club. For now, it was concluded that a "bad member" letter, return receipt required, from the Commodore is sufficient for a first offense providing that the member sends a letter acknowledging the transgression and promising that there would be no repetition of the action. If the member does not provide the required letter, or if there is a second offense, then the matter is forwarded to the Board of Directors for consideration of additional action, even up to a recommendation of expulsion to be voted on by the membership by secret ballot.

2. Function Attendance by Applicants: After discussion, it was agreed that a "Major Function" continues to be one of only five events – New Year's Brunch, Spring Dinner, Opening Dinner-Dance, Closing Dinner-Dance, and the Holiday Dinner-Dance. An applicant needs to attend only one such event, and meet as many officers and members as possible, as a prerequisite to be interviewed. Special Breakfasts, Lobster Bakes, Special Member-Prepared Dinners, and similar events, would all be counted in the same category as Wednesday Night Dinners, of which an applicant must attend two before being interviewed. It was agreed that this will be a topic of the next Newsletter.

3. Life Membership Recommendations: Two members have been recommended for Life Membership, each by the required two members. One recommendation had been first received by the Board in August, 2007, after the deadline for consideration, and was re-submitted to the Board at the May, 2008, meeting. It was tabled at that time for later consideration.

OLD BUSINESS, Life Membership, cont

After discussion it was MSP to table one of the recommendations pending the receipt of more information, and to approve the second recommendation for secret ballot by the membership at the next Annual Meeting.

NEW BUSINESS

1. Liability Protection: Capt. Cunningham reported that he had met with the staff recently to point out the importance of having the proper paperwork filled out by contractors working here, before they start work. Otherwise, should a problem develop from, or during, their work here it could expose us to liability claims which should be directly on the contractor.

2. Waikiki Yacht Club: We have received a letter from them advising that all their guest burgees are badly weathered because they are constantly exposed to the outdoor environment. They asked us if we would provide a replacement for ours. After discussion, it was MSP to provide the requested burgee. Capt. Gingras advised that Phyllis is going there soon, and would be glad to deliver this to Waikiki Yacht Club.

3. Employee Appreciation Day: V/C Wajda advised that he wished to change the Employee Appreciation Night to Wednesday, August 20, instead of the usual October date. On the recommended date most or all of our employees will not have begun their return to school, and therefore will be able to participate in the event. The Board agreed that this is a very desirable change.

4. Assistant Treasurer: Capt. Rushforth reported that Tony Young plans to give up this position at the end of this year. The Board and Capt. Rushforth agreed to begin a search for a replacement.

5. Secretary: Comm. Adams reported that Secretary Roberts has indicated a desire to leave that position by the end of next year, if the new Commodore wishes him to serve that year. He suggested that when a potential replacement is found, we try to do a gradual transition, by having that person share the position, and the stipend, for that year, or a portion of it.

6. Capital Improvement Fund: There was a discussion of what limitations should be applied to the expenditure of these limited-access funds. Right now, 2/3rds of the Directors present at any meeting can vote to expend part or all of these funds. With a quorum being 6, this means it is theoretically possible that as few as 4 Board Members could so vote these funds. It was agreed that the intent when the matter was addressed several years ago was to require 2/3rds of all the directors, or 8 directors, to vote these funds. It was agreed to table the matter for now, but to consider asking the Const. & By-Laws Committee to review the matter at a later date.

There being no further business to address at this time, it was MSP to adjourn. Comm. Adams adjourned the meeting at approximately 8:30 pm.

I wish to extend my sincere thanks to Commodore Jackie for taking such complete notes in my absence, in addition to running the meeting, that we could compile these Minutes with reasonable accuracy.

Respectfully submitted,

Kenneth P. Roberts,
Secretary

NEXT REGULAR BOD MEETING THURSDAY AUGUST 14 AT PYC

