

PORTSMOUTH YACHT CLUB
MINUTES OF BOARD OF DIRECTORS' MEETING
THURSDAY, AUGUST 14, 2008
AT PORTSMOUTH YACHT CLUB
Approved at board of Directors' Meeting of Sept. 11, 2008

PRESENT: Comm. Adams, V/C Wajda, R/C Dionne, Capts. Cunningham, Graper, Gray, Kennedy, Leto, Michael, Pappas, P/C Williams, Secretary Roberts

NOT PRESENT: Capt. Gingras, Treas. Rushforth

There being a quorum present, Comm. Adams called the meeting to order at 7:00 pm

MINUTES OF BOD MEETING OF JULY 10, 2008, Draft 2

After discussion, it was MSP to accept the Minutes, Draft 2, of the Board of Directors' meeting of July 10, 2008.

TREASURER'S REPORT, Read for Treas. Rushforth by R/C Dionne

Balance Sheet

Total cash \$211,964. Last month \$212,029. Last year \$213,127.

Mortgage principal balance \$66,900.

Accounts receivable: Members need to pay for no-show functions and unpaid lockers

Revenue & Expense Statement

There are still 4 dinghy spaces available.

It's no surprise that gallons of fuel sold has slackened considerably this year. The pump price, overall economy, and foul weather has taken a bite out of boating. However, total fuel sales (dollars) is slightly ahead of last year due to the increased pump price coupled with prior year inventory sold at current year prices.

Sales Through July:

Diesel '07 \$30,241. Diesel '08 \$41,068.

Gas '07 \$53,756. Gas '08 \$54,860.

Gallons pumped through July:

Diesel '07 12,705 Diesel '08 9,575

Gas '07 16,546 Gas '08 13,354

Net increase (profit) through July is \$118,153.

In subsequent discussion, R/C Dionne pointed out that there are 7 lockers for which members have not paid. He sent letters to each member on the 12th, advising that if the locker fee is not paid by the 22nd, their locker would be assigned to someone else. Also discussed was what, if anything, should be done to insure payment of the bills sent to "no-shows" at dinners & functions. It was agreed that first we would request a list of such no-shows and determine if there is a pattern of repeat offenders which might warrant further action.

It was MSP to accept the Treasurer's Report, subject to audit. The full report is included in these minutes by reference.

REAR COMMODORE'S REPORT, R/C Art Dionne

As we move into August it appears that activity at the Club is increasing. Providing the weather cooperates, August could prove to be a busy month on the docks.

REAR COMMODORE'S REPORT, cont.

Two additional members of the Staff have obtained Launch Licenses. Katie Steinsouer and Marieke Kat recently received their permits. The cost of the licensing program was \$460.00 for each of them. Under "New Business" I will request that each be reimbursed a minimum of \$260.00. Or, if we have done something different in the past, I would like to know about it.

With reference to the incident regarding the sail boat AQUILO I have received the dive inspection report from Pepperrell Cove Marine Services, Inc. and it clearly stated that no damage to the boat was observed. The cost of the dive inspection was \$150.00. A copy of the report has been sent to the owner of AQUILO.

On July 7, 2008, I met with Duncan Mellor at PYC and reviewed our modified plans for fixing the parking lot and the shed retaining wall. Mr. Mellor told me that he would revise his estimate and get back to me after August 10. The reason for the delay is that he had to be in Florida for a project during the last half of July and into August. I called, and sent him emails, but as of today, August 14, I have not heard from him.

Our new power pedestals have still not been installed. The reason for this delay is that we are awaiting some special parts that are needed for the installation. Hopefully they will arrive in the next ten days. If the new parts should not come as expected, we will consider postponing the installation until next season.

The Club has received 5 new umbrellas and 2 new deck tables thanks to the Ladies Committee. In addition, in August the Ladies Committee unveiled the MacMillan PYC Burgee that has been reframed. The Ladies Committee generously provided the cost of the reframing. The reframed burgee is downstairs where the secure Bulletin Board used to be and that board is now upstairs at the head of the stairs to the right as you enter the Whaleback Room. That is where future Board Reports, and other items, will be posted.

On August 12, 2008, I convened a meeting of the House and Docks Committee to discuss repair projects that need to be taken up as soon as possible. I will discuss the projects under "New Business".

After discussion, it was MSP to accept the Rear Commodore's Report.

VICE COMMODORE'S REPORT, V/C Dave Wajda

There is not very much to report to the Board this month. We are down in the number of people who are attending events, but our revenue has been stable and we are operating in the black. So far we are approximately \$2,000 in the black.

We have many additional events (Challenger's Cup Regatta, Members-Only Regatta and the Dave Mowers Pursuit) for the month of September – hopefully the attendance will pick up. The Members-Only Regatta needs more boats to participate or we should consider not having the event next year. We are still in need of more boats (power, or sail) for the Challengers Cup as well – please let Joe Cunningham, Race Chairman, know of your interest.

P/C Ed Wright has retired as the "Newsletter Guru" this month. I want to thank him for his time and effort for the past year and a half of newsletter production. I guarantee there is more to it than you think. I will be looking for a volunteer to accept the editorship or attempt to publish it on my own.

After discussion it was MSP to accept the Vice Commodore's Report.

In Remembrance of Capt. Tony Syracuse:

Tony worked tirelessly on behalf of PYC as the long-time Chairman of the Constitution & By-Laws Committee and as our liaison with local and state regulator, securing the necessary permits for our reconstruction project in the 90's and again this spring for our currently proposed reconstruction. Capt. Jinny Burgess has sent a donation on behalf of PYC to the Portsmouth Rotary Scholarship Fund.

Committee Reports

There are two new committee appointments. Capt. Elaine Syracuse has agreed to rejoin the Audit Committee. She is replacing P/C Andy Courteau, who resigned earlier this year after serving as Chair for many years.

Capt. Joe Nadeau has joined the Constitution and By-Laws Committee. Capt. Nadeau is a widely respected attorney and retired member of the State Supreme Court. He and the rest of the Committee are in the process of reviewing items submitted by the BOD and will have recommendations to be approved at the Sept. meeting.

The Nominating Committee reports that they are still seeking members who would be willing to serve on the Board and go through the Flags. They will have three nominations to the September Board meeting for approval before the Annual Meeting. All nominees, once approved, will post a short biography, including PYC contributions, at the Club and on the PYC web site.

Membership News

On July 23rd the Membership Committee interviewed Christine McGill with her sponsor, Capt. Philip Crawford; Ken Goldsmith with sponsor Jim Jelmsberg; and Mark Connolly with sponsor Wayne Semprini. The Committee voted to recommend all applicants to the Board for admission to PYC. A new application has been received from Justin & Jodi Gray of Rye, NH who are being sponsored by Capt. Ted Gray (Justin's father) and by P/C Ed Wright. There are an additional 5 applicants still to be interviewed.

After discussion, it was MSP to accept the Commodore's Report.

OLD BUSINESS

1. Recommendations for Life Membership: There was a discussion of the criteria for a member to be proposed for Life Membership. This topic had been submitted to the Constitution & By-Laws Committee last year. It was concluded by the 2007 Board that for now our requirements of a minimum of 20 years' membership, and the written recommendation by two members, seem adequate for presentation to the membership for vote by secret ballot; however, a future Board may wish to address this topic again.

After discussion, it was MSP to accept the recommendations for, and to recommend to the 2008 Annual Meeting, the names of two members for Life Membership, which, with one approved at the last meeting, brings the total to three members recommended for Life Membership this year. These names will appear on a secret ballot at the 2008 Annual Meeting.

2. Inappropriate Conduct by Members: Two instances of inappropriate conduct by members toward our staff or toward other members were brought to the attention of the Board. After lengthy discussion it was concluded that actions taken by the Board were sufficient at this time, and the related records would be placed on file to be considered for further actions should there be additional misconduct by either person.

3. Memo Regarding Possible Changes to Constitution & By-Laws (C&BL): Comm. Adams presented a memo from Capt. Nadeau, new member of the Constitution & By-Laws Committee, to Capt. Ron George of that Committee, expressing his preliminary thoughts about several questions that had been posed by the Board. One clarification: His interpretation of the C & BL is that if the situation requires us to do so,

OLD BUSINESS, 3. Const. & By-Laws, cont.

a member of the Board may participate in a meeting by conference call instead of being physically present in the room. In his opinion, this is permitted now, with no modifications to the C&BL. All agreed that it was far preferable to have all members in attendance across the table, and the above provision would be used only in exceptional circumstances. Other topics of that memo, Responsibility for members' keys, and Board attendance requirements, will be presented to the Board at the Sept. meeting, for possible recommendations for change at the Annual Meeting.

4. Letters of Thanks: Comm. Adams read letters which have been received from Ann Allmendinger and from Evie Wingo thanking PYC for our contributions in memory of their late husbands, Gene and Rev. Art, respectively.

NEW BUSINESS

1. Reimbursement for Obtaining Launch Operators License: After discussion, it was MSP to reimburse Marieke Kat and Katie Steinshouer the full \$460 that each expended to obtain subject license.

2. Necessary Repairs: R/C Dionne presented the following report regarding recommended repairs:

a. Dock House – The entry and front side-lights are in disrepair. The glass on one of the sliding doors is broken and the side-lights are bulging. The H&D Committee believes that we should replace the side-lights with permanent windowed walls and the entry with a new 6-8 ft sliding door. In addition, the Dock House roof needs to be replaced before the cupola is reinstalled. The cost of materials will be approximately \$1,500-\$2,000. The work would be done by the H&D Committee members after Labor Day.

b. Wood Trough on Cement Deck - The wood trough on the cement deck is rotting and must be replaced. The H&D Committee believes that it should be replaced with the same material that has been used on the new docks, i.e. Trex. The cost of materials will be approximately \$200 and the work will be done by members of the H&D Committee.

c. Gangway – The gangway surface is worn, now unsafe and should be replaced. The cost of materials will be approximately \$100 - \$200 and the work will be done by members of the H&D Committee.

d. The Shed Wall – The shed wall in back of the Vermont Casting grille is unsightly and a fire hazard. The H&D Committee recommends removing the vinyl siding, installing cement board, and covering it with metal sheets. Approximate cost will be \$200-\$400 and members of the H&D Committee will do the work.

I request authorization to spend up to \$4,000.00 to take care of the above projects. The Treasurer has been advised of these projects and does not have a problem with the amount involved.

After discussion it was MSP to authorize the expenditure of up to \$4,800.00 to make the repairs described above.

3. Dinghy Dock – R/C Dionne described certain activities observed at the dinghy docks. After discussion it was agreed that future invoices for dinghy dock space will include a disclaimer to the effect that there are no reserved spaces on the dinghy docks, and at all times each position is on a first-come first-served basis.

NEW BUSINESS, cont.

4. Launch and Fuel Dock Operations – R/C Dionne presented the following plan for launch and fuel dock operations after Labor Day:

As our staff will be significantly reduced beginning in September I am looking for guidance with regard to times of operation. I have discussed the matter with a few P/C's and it is suggested that the following operation times be used:

Monday – Thursday 0900 to 1800

Friday – Sunday 0900 to Sunset plus ½ hour

After discussion, the Board concurred with the above recommendation.

5. Communication Committee – R/C Dionne reported that one of our newer members, Capt. Mike Pennington, is a retired Information Technology Specialist at Liberty Mutual, and very experienced in computer technology. He suggested that we appoint Capt. Pennington as a member of the Communication Committee. After discussion, it was MSP to appoint Capt. Pennington to the Communication Committee. It was noted that there is still a need to replace P/C Ed Wright, who has resigned the position as Newsletter Editor.

6. Membership Board Secretary Roberts reported that the Membership Roster Board is again up, with the updated member list in a new format. The data is now on a CD ROM, so in future years the annual updates can be introduced very quickly.

7. Membership Application Form Update – Secretary Roberts advised that a new edition of the Membership Application Form has been made, which specifically names the major events which may constitute the pre-submission attendance requirement: New Years Brunch, Spring Dinner-Meeting, Opening Dinner-Dance, Closing Dinner-Dance, or the Holiday Dinner-Dance.

8. Membership Committee – It was agreed that the makeup of this committee, with all four members elected at the same time, for a two-year term, is not in agreement with the present Constitution & By-Laws which require two persons to be elected each year for two-year terms. Even with the previously agreed-on resignation by two members we cannot get into conformance. It was agreed to pass this situation onto the C&BL Committee for resolution.

There being no further business to address at this time, it was MSP to adjourn. Comm. Adams adjourned the meeting at 8:37 pm.

Respectfully submitted,

Kenneth P. Roberts,
Secretary

NEXT BOD MEETING THURSDAY SEPT. 11 AT PYC

