

PORTSMOUTH YACHT CLUB

MINUTES OF BOAD OF DIRECTORS MEETING THURSDAY, November 12, 2009 AT PORTSMOUTH YACHT CLUB Version 2

PRESENT: Comm. Wajda, V/C Dionne, R/C Clement, P/C Adams, Capts. Courteau, Gingras, Hefferan, Leto, Kemen, Kennedy, MacHardy, Michael, Weller, Treasurer Rushforth, Secretary Roberts, Asst. Secretary Cartnick

MINUTES of MEETING of October 1, 2009, Secretary Roberts

After discussion, it was MSP to accept the minutes of the Board Meeting of October 1, 2009 and to post them on the website and on the secure bulletin board.

TREASURER'S REPORT, Treas. Rushforth

Balance Sheet

Total cash \$128,843. Last year \$147,066
Mortgage principal balance \$47,662
Accounts receivable and accounts payable are current.

Revenue & Expense Statement

Total fuel sales gross margin
This year \$14,312 Last year \$17,580

Total operating expenses through October are on a par with last year with a few exceptions. Labor expense for dock staff increased as compared to budget and last year due to more scheduled hours at a higher pay scale. There were two major Honda repairs.

Depreciation expense (non cash) was higher as we amortize the new docks over the next 10 years.
2009 \$177,218 2008 \$164,854

Net increase (profit) through October is \$60,634.

After discussion, it was MSP to approve the Treasurer's report, subject to audit. The full report is included in these Minutes by reference.

REAR COMMODORE'S REPORT, R/C Clement

The last official club gathering for the 2009 season, "Docks Out", was held on October 31, 2009. The weather and conditions were nearly perfect for all the participants who turned out that day to put the club to rest for the long winter months. For the most part, the docks out event was uneventful. Many thanks to all who participated and made the day a success. The NH Port Authority received two of the old finger docks and Member Zeb White also received two. Neither party has submitted payment for the docks.

Docks In for the 2010 season is scheduled for May 1.

After discussion, it was MSP to approve the Rear Commodore's report.

REPORT OF VICE COMMODORE, V/C Dionne

The 2009 Social Season at PYC is coming to a close. The only event remaining on our Social events calendar is the annual Christmas Dinner Dance to be hosted by Glen and Mary Lou Graper at the Portsmouth Country Club on December 12, 2009.

From my point of view, the 2009 Social Season at PYC was very successful. Our 16 Wednesday Night Dinners averaged just under 80 members and guests per night. Our Special Wednesday Night Dinners

averaged 111 members and guests; the two Lobster Bakes also averaged 111 members and guests; our Breakfast/Brunch events averaged 113 members and guests; our Opening and Closing Dinner Dances averaged 87 members and guests and our Cocktail parties averaged 116 members and guests. Total attendance at all of our paid Social events was approximately 2897 members and guests.

Of our 276 membership units, 169 attended at least one paid Social event. Unfortunately, this means that 107 membership units (approximately 214 members) were not involved in any of our paid Social events. Perhaps we should try to determine what we could do to entice the 107 membership units to get involved in our Social events!

As this is my last Report as V/C, I wish to thank everyone who helped me with the varied aspects of being Vice Commodore. Their help and encouragement made my job easier, and more often than not, fun.

After discussion, it was MSP to approve the Vice Commodore's report.

REPORT OF COMMODORE, Comm. Wajda

I want to thank all of you for your support this past year. Overall, I believe we had a great year. I want to welcome our new Board members, Andy, John, and Christina. You bring diverse knowledge and backgrounds that will add support and direction to the PYC.

The Club has been put to sleep for the fall and winter months, but there is still work that has to be done: election of the Flags and scheduling of our events, social and facility related. I know we have a Board who cares about the spirit, direction, and future of PYC.

The first order of business will be to elect Flag Officers. I will then leave the meeting and the new Commodore will continue.

I want to thank all of you for your support over this past year, and my previous three years on the Board.

It was MSP to accept the Commodore's Report.

NEW BUSINESS

1. **Election of Officers.** Commodore Wajda motioned the following Officer nominations:
Rear Commodore - Christina Weller has volunteered to serve (will do Vice job description).
Vice Commodore - Charlie Leto has volunteered to serve (will do the Rear job description).
Commodore - Art Dionne has volunteered to serve (will do Commodore job description).

The Board voted separately and favorably (MSP) on each of the above.

2. **Reversal of responsibilities of Rear and Vice Commodores.** Commodore Dionne discussed the concept of switching responsibilities of the Rear and Vice Commodores for this year only. It was MSP to accept the reversal for the year 2010.
3. **Appointment of Deputy Vice Commodore.** Commodore Dionne proposed the appointment of John Kemen as Deputy Vice Commodore. It was MSP to accept this appointment.
4. **Appointment of Treasurer and Assistant Treasurer.** Commodore Dionne proposed the appointment of Treasurer Rushforth for the year 2010. It was MSP to accept this appointment.

Commodore Dionne also proposed the appointment of Tony Young as Assistant Treasurer for the year 2010. It was MSP to accept this appointment.

5. **Appointment of Secretary.** Commodore Dionne proposed the appointment of Carole Cartnick as Secretary for the year 2010. It was MSP to accept this appointment. Heartfelt approval and thanks were given to Secretary Ken Roberts for many years of excellent service as Secretary.

6. **Hiring of Steward.** Commodore Dionne proposed that the Club hire Jerry Goldfarb as the Steward again for the year 2010. Capt. Leto discussed this appointment thoroughly and favorably, and other Board members agreed. It was MSP to re-hire Jerry Goldfarb as Steward for the year 2010.
7. **Inspection of underground tanks.** Commodore Dionne discussed an inspection of the underground tanks on October 30. On October 29, Greenwood did a pre-inspection test and found a couple of small problems, including a small amount of water in the sumps, which were corrected. Spruce Wheelock from the DES performed the test on October 30 and found no problems.
8. **Electrical panel in kitchen.** Commodore Dionne reported that he reviewed the sensor panel in the kitchen with Greenwood, and it appears the panel is operating fine. We will not need to replace it for at least a couple of years. Adjusting the expense in the CIP by moving it out two years was discussed and agreed upon.
9. **# 16 Dock.** Commodore Dionne reported that the #16 dock has been repaired, thanks to Charlie Leto and John Kemen.
10. **Catering for 2010.** Commodore Dionne asked the Board for opinions and ideas about catering. Theme nights, such as Italian nights or Chinese nights were discussed. The current caterer has expressed interest in returning for the 2010 season. The Board agreed that the Club will continue with the current caterer for another year. It was agreed that R/C Weller would contact the caterer.
11. **Piscataqua Sailing Association.** Commodore Dionne reported that the Piscataqua Sailing Association has requested use of the clubhouse the last Tuesdays of June, July, and August. They used the clubhouse during these dates in 2009 with no problems. The Board agreed with this request.
12. **Committees document.** P/C Adams presented a document which she developed with Secretary Cartnick which lists the thirteen PYC Committees and includes an explanation of the purpose and membership of each. The goal of the document is to give visibility of the Committees to the Club membership as information as well as to possibly attract more volunteers. The document may be included in a newsletter and/or added to the Member Guide. The Board was asked to review the information for accuracy and provide feedback at the next Board meeting. One item discussed was the Mooring Committee, which, although part of the House and Docks Committee, possibly should be listed separately due to their unique responsibilities.
13. **Capt. Gingras motions.** Capt. Gingras provided a list of three motions which are currently on the table.
 - (1) Codifying Board Resolutions
 - (2) Extraordinary Expenditures
 - (3) Employment of Family Members

The first two have been previously discussed by the Board, and a third is a new motion. Dan mentioned that we need to act on these motions eventually, and that list is provided in order to keep track of motions for future discussion. The motions are still on the table for the January Board meeting.
14. **Board of Directors Mailing List.** Capt. Gingras reminded Board members that there is a mailing list in the system for the Board. Sending email to Board@Portsmouthyc.org will automatically send the email to all Board members, and will provide an archive of communications.
15. Commodore Dionne reported that the water system at the Club has been winterized due to the efforts of Greg Gebow, Ken Jones, Andy Courteau and Charlie Leto.
16. Commodore Dionne reported that both of our launches have been winterized by Greg Gebow and Steve Jefferson.

OLD BUSINESS

1. **Yachting Club of America.** Secretary Roberts mentioned that the Club has received a billing notice for \$400 from the Yachting Club of America. The Board discussed the benefits of membership in the Yachting Club of America. The primary benefit may be reciprocity with other yacht clubs. A suggestion was made that research among Club members might determine whether this membership is needed for reciprocity. The decision as to whether to renew membership was tabled until the Board meeting in January.
2. **Membership Applications.** Secretary Roberts reported that we have another new application today. That is the 18th application. We have 6 applications on the Wait List and 12 applications waiting for the Membership Committee. This week, there were 3 more requests for applications.
3. **Constitution and By-Laws.** Secretary Roberts provided copies of the new Constitution and By-Laws for 2010, which Secretary Cartnick modified following the Annual Meeting on October 12. Footnotes have been added to indicate changes made, and an Appendix has been added which identifies each change, the reason for the change, and the date of the change.
4. **Wood Floor.** Commodore Dionne suggested that the Board get someone to look at the wood floor of the Club and see whether it is feasible to refinish it now, even though the water has been turned off at the Club. It was agreed to do this and pursue an estimate of the work for the wood floor.

Replacement of the rug at some point in the future was also discussed, but no action was taken at this time.
5. **Keys for Guests.** Capt. Michael mentioned that, at the Annual Meeting, a person expressed concern about giving Club keys to visiting yachtsmen. Capt. Gingras mentioned that we could eliminate the concern by placing a keypad on the gate, rather than providing a physical key. This will be considered by the House and Docks Committee.
6. **Nametags.** Secretary Roberts volunteered to have nametags made for new Board members.

There being no further business to address at this time, it was MSP to adjourn, and Commodore Dionne adjourned the meeting at 8:35 pm.

Respectfully submitted,
Carole Cartnick
Secretary