

PYC Clubhouse and Dock Rules

Board of Directors Approved on 09-09-2010

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SECTION I - Clubhouse Rules

1. The Clubhouse is for the exclusive use of the members and invited guests.
2. Children under the age of 12 must wear a life preserver at all times while on the decks, runways and floats and must be supervised at all times.
3. Gasoline, oil or motors are prohibited in the Clubhouse.
4. The last member out of the Clubhouse is responsible for turning off the lights, locking all doors and windows and making sure all appliances, i.e. gas grills and ovens, are off. A key to the club is provided to each member so that he or she or, in the case of family memberships the member and spouse, can enjoy the use of the club after hours. It is important for each member to realize that this is a privilege and that the club key and responsibility for use cannot be delegated to family members who are not recognized as members, regardless of how responsible those individuals might be in ensuring the safety and security of the club.
5. Limited parking is available on Club property for members only
 - a. Arrangements for overnight or extended parking must be made with the Steward.
 - b. The Club assumes no liability for vehicles in the parking lot.
 - c. No vehicle may be parked in the parking lot without a valid PYC parking sticker. Parking stickers may be obtained from the Steward and they may only be used by a member.
 - d. No vehicle shall be parked in the parking lot in such a fashion as to impair other members' use of the lot or in any way that interferes with the routine utility functions such as fuel delivery or trash removal.
 - e. Vehicles in violation of these rules will be subject to towing at the expense of the owner.
6. The galley at the Club is available for member use when not required for a Club function. The dishwasher only sanitizes, therefore all Club equipment used must be rinsed thoroughly before being placed in dishwasher racks. Full racks should be washed and dishwasher emptied when completed. All members are responsible for leaving the galley clean and orderly. The staff is not responsible for cleaning up after members.
7. Outdoor grills are available for all members. The grill and external gas valve must be turned off after use. Each member is responsible for cleaning the grill after use. If the Club is crowded, please cook items that may not need to be grilled on inside stove so as to allow all members to access grill space.
8. Steward's quarters are off limits, except for the current elected Flag Officers.
9. Pets will be allowed on Club property only on a leash and under the control of an adult. Owners are expected to clean up after their pets. No pets are allowed in the Clubhouse. (Note: NH law prohibits dogs on premises where food is prepared and served.)
10. No person shall be allowed in the Clubhouse or porch area without shoes. Appropriate footwear is required on walkways and floats as posted. Absolutely no high heels or bare feet are allowed on the pier or floats.
11. Smoking is NOT permitted in the Clubhouse or the screened porch. Smoking IS permitted on the sun deck areas.
12. The Storage Shed is for the use off the staff and not normally available to members. Members may have limited use of the refrigerator and/or the freezer upon approval by the Steward.

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SECTION II - Docks, Floats & Mooring Rules

1. The runway and floats are essential parts of the Club equipment and shall be used with discretion at all times. The fuel float shall be used only to take on fuel and water and then only as long as necessary for such purposes.
2. The immediate up-river float length shall be left free for passenger or cargo loading or unloading. During operating hours, boats shall not lie on the face of the dock for longer than one hour and then only while attended. Extended tie-up during operating hours will be at the discretion of the Dockmaster.
3. Overnight members or guests authorized by the Dockmaster to lay overnight on the face of the dock shall depart no later than 0800 hours the following day. No visiting yacht in excess of 40 feet shall be allowed overnight tie-up on the face of the dock. Water and electricity are available to visiting yachts at a fee to be determined yearly by the Board of Directors.
4. Club moorings in the Piscataqua River and in Pepperell Cove are available to visiting yachtsmen on a space available basis at prevailing rates
5. Portsmouth Yacht Club assumes no liability for damage to any visiting yacht while either docked or moored at any Club facility.
6. Members will be allowed, on a space available basis, two free nights of dockage/mooring between docks-in and opening night and between closing night and docks-out, and all other times overnight dockage fees apply.
7. The docks and floats are for the primary use of boating. No fishing, swimming or water skiing of any kind will be permitted.
8. Mooring and dock fees will be reviewed and set annually by the Board of Directors.
9. Article V, Section 1 of the By-Laws describes the requirements for a member's yacht to be able to enjoy the privileges of membership such as the use of club moorings at the Isle of Shoals, Little Harbor, etc. The moorings are for the benefit of all members and must be available to the entire membership. They are not for continuous long term use by any member. Rafting is encouraged.
10. Rules pertaining to SLIP WAITING LIST:
 - a. Members wishing to rent a slip are required to file an application, in writing, to the Rear Commodore, who maintains the slip waiting list. Standing on the list shall be in chronological order of receipt.
 - b. Any vacant slip shall be offered to applicants in the order of the applicant's standing on the slip waiting list. Notification will be by written correspondence. Applicant will notify the Rear Commodore within 10 days if he/she chooses to accept the slip, and make full payment for the slip within 3 days of such notification. If an applicant accepts the slip, his/her name will be removed from the slip waiting list and he/she must file a new application, in writing, in order to be added to the bottom of the slip waiting list. If an applicant refuses a slip, his/her standing on the list will not be affected. The fee for other than full season rental will be determined by daily proration of the full season fee (docks in to docks out).
 - c. Any member now renting a slip who wishes to move to another slip shall file an application, in writing, to the Rear Commodore, and his/her name will be added to the bottom of the slip waiting list.
 - d. The Rear Commodore shall, at the first work party in April, post a copy of the current slip waiting list.
 - e. The Rear Commodore shall, at the first work party in April, post a copy of the current slip occupancy list.

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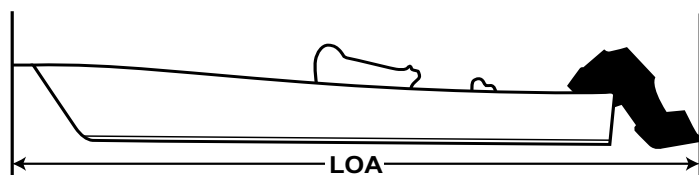
11. Rules pertaining to SEASONAL SLIP RENTALS:

- a. All boats on the slip occupancy list will retain occupancy eligibility until a boat change is made. A new boat must comply with rated slip size criteria as specified in rules #11, sections d, e, f, g, h, and i without exception.
- b. The rental fee for the slip shall be for the full rated length of the slip.
- c. Payment for the slip is for the season (docks in to docks out). If a boat is sold, the Club is not liable for any rebate. Failure to fill the slip for one full season and prior to June 1st of the next season, regardless of slip fee payment, shall render the slip vacant.

d. Rated lengths and beams of slips are:

SLIP	MAX	MIN	BEAM LIMIT
A	32 feet	25 feet	none
B & C	32 feet	25 feet	10 feet 6 inches
D & E	32 feet	25 feet	11 feet 3 inches
F & G	32 feet	25 feet	8 feet 1 inch
H & I	28 feet	22 feet	8 feet 1 inch
J & K	28 feet	22 feet	9 feet 10 inches
L	30 feet	24 feet	11 feet 2 inches
M	40 feet	32 feet	12 feet 2 inches
N	40 feet	32 feet	14 feet
O	40 feet	32 feet	none
P	25 feet	20 feet	none
Q - R	23 feet	18 feet	7 feet 1 inch
S - T	23 feet	18 feet	7 feet 3 inches
V - Y	24 feet	19 feet	8 feet 6 inches

- e. The length of a boat is based on the length from bowsprit or anchor platform to transom, rear of swim platform or aft most dimension of outdrive or outboard motor. If the outboard is stowed in the up position, this becomes the aft most dimension. Also see Fig. A below.



LOA includes bow pulpits, swim platforms, brackets, motors and the position in which it stores in the marina.

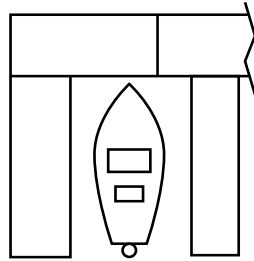
Fig. A

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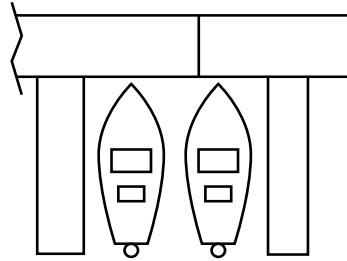
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- f. The beam of a boat shall not extend into more than one-half of the double load slip space (see Fig. C below) with fenders extended on either side of the boat, and shall not render that slip unusable by another member's boat presently assigned to the adjoining slip. In no case may more than one-half of the usable double load slip space be used by each boat, except for grandfathered double load occupants due to previously approved beam widths then Section II - g. below applies.



Single Load Slip
Fig. B



Double Load Slip
Fig. C

- g. Whatever the grandfathered boats beam is over, then this must be subtracted from the boats beam that is also trying to occupy that double load slip. Portsmouth Yacht Clubs formula for figuring out acceptable beam widths for a double load slip, see Fig. C above is as follows:
Boat 1's beam width + Boat 2's beam width + minimum of 4 feet of Clearance = Double Load Slip Width
When the grandfathered boat is sold or leaves that slip then all boats must comply with Section II – d. beam widths.
- h. Slip and mooring occupants are requested to notify the staff when their slip or mooring is to be vacant for extended periods. The Club may rent vacant slips or moorings during these periods. Income from interim rental goes to the Club.
- i. Renters of slips or moorings for the season where any boat is to be placed shall show proof of \$300,000 liability insurance and sign a current Slip Agreement or Mooring Agreement respectively before occupying the slip or mooring, forwarding copies of both documents to the Rear Commodore.
- j. The Rear Commodore, or officer of the bridge as directed by the Board of Directors, has the ultimate authority for slip assignments. Boats otherwise meeting the criteria as specified in the House and Dock Rules, Section II #11, i.e. length, beam, or draft, that may endanger the integrity of the dock/slips by going aground at low tide or infringe on the safe docking of another vessel, may be denied dock/slip privileges. Changing depths due to sediment deposits may affect slip assignments.
12. All boats and dinghies left in the way of the float hauling operation will result in a hauling charge payable to the Club by the owner.
13. Rules pertaining to DINGHY SPACE:
- Dinghy space availability and seasonal rental fee shall be set and approved by the Board of Directors.
 - Dinghies shall not exceed 12 feet in length.
 - Dinghies must be registered with the Club Steward.
 - There are no reserved dinghy spaces.
14. Seasonal slip rental fees, mooring rental fees, and locker fees shall be established by the Board of Directors. Fees are due January 1st, and must be paid no later than March 1st. Failure to pay these fees for any reason will result in loss of the slip, mooring, or locker.

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15. The following Agreements, Application, and Rule's are BOD Approved which must be used by the Vice / Rear Commodore, when applicable, they are as follows: Slip Agreement, Mooring Agreement, Dinghy Agreement, Launch Agreement, Transient Mooring Agreement, Application For Private Use Of Clubhouse, and Clubhouse & Dock Rules.
 - a. Requests for changes to these documents listed above must be in writing or emailed to the BOD.
 - b. Only the Secretary will have an editable copy of the list of documents listed above.
 - c. Documents must be approved by the BOD before changes can be made by the Secretary and given a new current Revision Date when changes were approved by the BOD.
16. Rafting of yachts on the face docks is not permitted.
17. Overnight dockage fees apply from docks in to docks out.
18. Rules pertaining to refueling of vessels:
 - a. The fuel pumps at the Club shall be in operation only during posted hours.
 - b. During the refueling of any vessel, all persons and crew must debark from said vessel except for the person refueling the boat. **Refueling shall not be done by any Club employee.**
 - c. No Jerri-cans can be used at anytime for refueling on the Portsmouth Yacht Club Docks.
 - d. The Club staff will observe all safety precautions during any and all refueling efforts and assume no liability for damage to vessels refueling. They may shut off the pumps if these rules are not followed.
 - e. Smoking is not permitted on the fuel dock or in the dock house.
 - f. Charging of fuel or supplies may only be done on a credit card accepted by the Club.
 - g. Only those accounts, **approved by the Treasurer**, may have a Charge account at Portsmouth Yacht Club. **ONLY the Treasurer may approve credit. No accounts will be added by anyone else.**
19. Launch Service Operation
 - a. The hours of Launch Service operation are:
Sunday – Thursday - 0830 to Sunset (or 2000, whichever is earlier)
Friday, Saturday & Holidays - 0830 to ½ hour after Sunset
 - b. The hours of operation may be changed with posted notice by the Rear Commodore or Rear Commodore's designee.
 - c. The area of operation of the Club launch includes Hart's Cove, the Sound Basin and Jones Cove, Pepperell Cove, Back Channel and Causeway area.
 - d. The Launch Checklists must be filled out at the beginning of each day, signed and turned into the Steward.
20. Boat owners assume the risk of any damage to their boats, belongings or persons while using PYC slips, moorings, launch or facilities.
21. All outside contractors doing work on Portsmouth Yacht Club Property, (this includes boats in PYC slips, on PYC moorings, or on PYC face docks) the member having the work done must 1st have in their possession a **Certificate of Insurance** from the contractor **before** work starts.

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SECTION III - Functions & Clubhouse Rental Rules

1. The Club will not be responsible for loss of personal property, including clothing, valuables or equipment, from Club property.
2. The chain and lock will be removed from the chain link fence gate to allow egress from the east porch area to the parking lot during all Club functions and activities as required by the New Castle Fire Department.
3. When not being used for Club functions or Club sponsored functions, the Clubhouse is available for private parties on Mondays. It is also available on Thursdays, except in July and August and on any Thursday evening a meeting of the Board of Directors is scheduled. Application by a member for such use shall be made on the official application form, and presented together with the rental fee to the Vice Commodore for approval. In the absence of the Vice Commodore, action shall be taken by the Board of Directors. Applications for times other than Mondays or Thursdays will require Board approval. The application form lists current rental fees and regulations for the use of the Clubhouse.

The member will:

- a. Be present at all times for the duration of the private party.
 - b. Hire a police officer for security if 75 or more people are present.
 - c. Acknowledge that Club members who are not invited guests have a right to use parts of the Clubhouse not being rented by the private party, specifically the Whaleback room and the deck of the Clubhouse, and have right of access to other facilities on a limited basis.
 - d. Be responsible for the conduct of guests, secure and leave the premises in good condition, and make restitution for any damages resulting from the party.
4. All Club and private functions shall terminate by 11:00 p.m.
 5. All fees shall be set by the Board of Directors as required, and the fee schedule published and prominently displayed.
 6. The Board has clarified that prohibited "Commercial Use" is defined as having a business purpose or gain. Political rallies have also been excluded. Rental is primarily for "family/friends oriented" usage. The Board retains the right to exclude additional uses under this rule.

SECTION IV - Rules Regarding Employees

1. Club employees receive direction for daily activities from the Steward. The Club Steward reports only to the Rear Commodore for his/her direction. In the absence of the Rear Commodore, or if circumstances warrant, the Vice Commodore or the Commodore may provide direction.
2. Club employees are accountable only to the Rear Commodore and may not be reprimanded by a Club member. Complaints of any kind may be made to the Steward or, in his absence, to the Rear Commodore.
3. Club employees shall not work for Club members during their regular scheduled work hours.

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SECTION V - Rules Regarding Special Function – Docks In and Docks Out

During special club functions, such as Docks-In and Docks-Out, special attention must be placed on safety in the operation of the floating and placement of the docks. Children may be permitted to participate provided they are under the constant supervision of an adult. In the case of inclement weather, children may be excluded for safety reasons. This decision will be the responsibility of the Rear Commodore. Members riding the floats are encouraged to wear a life preserver at all times.

The House & Dock committee, through the Rear Commodore, reserves the right to present to the Board of Directors for approval items not specifically covered in the House & Dock rules, but which can be classified as "special circumstances" whereby the overall "good of the Club" is best served by an affirmative decision regardless of past practice and without prejudicing future actions.